

Arts and Sciences Chairs' Council
Monday, November 14, 2022
1-2:30 p.m.
Old Main Colloquium

MINUTES

Present: Bruce Mattingly, Vincent DeTuri, Martine Barnaby, Tricia Conklin, Gregory Phelan, Paul van der Veur, Benjamin Wilson, Matthew Lessig, Wendy Miller (for Chris Badurek), Gayle Gleason, Kevin Sheets, Alexander Balas, David Dickerson, Codruta Temple, Deena Conley, Andrew Fitz-Gibbon, Doug Armstead, Mary McGuire, Sharon Steadman

Administrative Update

- Emails for workshop for online textbook order
- Research and Sponsored Programs request that grant is submitted 2 weeks before deadline
 - Tuesday, December 6 is a recognition ceremony for external grants and awards

New Business

Part-time term appointments

- Memo from Melanie Woodward to clarify – this is not new
 - Adjunct is limited to two but not more than three courses
 - Bruce and Mark okay to go to three courses
 - We can go to 10 credit hours

Extra service pay for overloads

- Pay overload in the current semester, no banking hours
- Approved 11/7 loads of 10/8
 - If 11/8 it is an hour of overload
 - Do not allow 12/6

Spring 2023 low enrolled courses

- Bruce will start looking this week
- Stricter controls and higher scrutiny of temporary service budgets – we need to manage this
- Low enrolled majors need to offer some courses in a 2-year window

Open Discussion

- Follow up about social media advertising from last meeting
 - Some issues occurred when posting
 - no option to block comments

Deadlines and Announcements